

President's Cabinet

McKinley Williams

Notes

May 4, 2007

President's Cabinet Notes
Friday, May 4, 2007
8:30 a.m., President's Conference Room

Present: Terence Elliott, Derrasha Hudson (via phone), Carol Maga, Mariles Magalong, Mercy Pono, McKinley Williams

Guest: Tim Clow, Carlos Murillo

Item	Outcome
1. College Council Agenda	The draft College Council agenda for the May 9th was distributed. Upon request, Carol will submit a brief summary of the Illumination Standards for distribution at the meeting. Mack showed the Cabinet members a copy of the District and College Roles, Responsibilities and Service Outcomes. This document has to be reviewed by College Council. It was decided to place it on the May 9th agenda for a first read and that will give everyone time over the summer to review it for approval at the September 12th meeting. Mack will send it to Melody electronically to send out with the agenda. Carol asked that the "second read" be removed from the Update on Accreditation Self-Study. The self-study will not be completed until the end of the month and Carol will give that update at the May 9th College Council meeting.
2. All College Day	This agenda item was added at Mack's request. It will also be added to the May 11th President's Cabinet agenda for further discussion. Terence reported the faculty would like to have reserved time on the agenda to caucus for 30 minutes about the compressed calendar and SLO's. There was some discussion about the faculty meeting separately on All College Day and if this should be a separate flex activity. Mack said Helen Benjamin would be arriving to our campus last that day and there was mention of the validation teams need to meet that day. Mack suggested everyone think about Terence's request on behalf of the faculty and present their thoughts at next Friday's President's Cabinet meeting.
3. Brown Act Training	Mack said LMC recently went through Brown Act Training as there has been discussion about all of the College Council subcommittees that hold a quorum of shared governance representatives whether they fall under the auspices of the Brown Act law. Mack suggested a special College Council meeting for this training. Mack will ask College Council about

	a date for Brown Act training.
4. Educational Master Plan	Mack thanked Melody for putting in many hours to revise this document. A new draft was distributed. This draft included all departments listed in alpha order by division, student services and administration as well as the discussed changes from last week's President's Cabinet meeting. We need to remove the PACE listing on page 66. Mack asked everyone to read this draft over the weekend and send their edits by next Friday to Melody. Melody will work with Tim to fill in the departments that do not have submissions.
5. Other	<p>Mack said we need to do trenching by the El Portal school which will delay our report to the State on our seismic retrofits. Because we have been slated to receive State monies to seismically retrofit the Physical Science and Biology buildings and Perkins and Will, the master architects, have proposed we build a new science building in their proposed design, we are now reorganizing our report to the State to use the retrofit monies to build a new building. Our new report will show a decommissioning of the Health Science, Art and the old Physical Science buildings in order to show our decrease in space utilization.</p> <p>Mack announced Donna Floyd was selected as the Senior Dean of Instruction.</p> <p>Mercy announced that Benny Barnes and John Christensen were re-elected to the classified senate and Shannon Beckham is the newly elected member. They will join Rose Orpilla, Alma Cardenas, Ken Reynolds, and Mercy on the Classified Senate.</p> <p>Mack reminded everyone that Staff Appreciation Day is today.</p>

Meeting adjourned at 9:36 a.m.

Respectfully submitted,

Melody Hanson
Senior Executive Assistant to the President